

**DIRECTORATE GENERAL OF DEFENCE PURCHASE**

**PARTICULARS OF FOREIGN FIRMS**

**PART-I**

1. Name of Firm: \_\_\_\_\_

2. Country: \_\_\_\_\_

3. Office Address: \_\_\_\_\_

\_\_\_\_\_

4. Address factory/godown/warehouse/stocks (if different from office address) \_\_\_\_\_

\_\_\_\_\_

5. Telephone \_\_\_\_\_, Fax \_\_\_\_\_, E-Mail \_\_\_\_\_,

Website \_\_\_\_\_

6. **Type of Firm**

a. Sole Proprietary Concern : \_\_\_\_\_ (Yes/No)

b. Partnership Concern : \_\_\_\_\_ (Yes/No)

c. Limited Concern : \_\_\_\_\_ (Yes/No)

7. **Firm's Management Record.** (Attach a list, if required):

<b><u>Ser</u></b>	<b><u>Name</u></b>	<b><u>Father's name</u></b>	<b><u>Designation</u></b>	<b><u>Passport Number</u></b>	<b><u>Remarks</u></b>
a.			CEO /Signatory etc		
b.					
c.					
d.					
e.					
f.					
g.					

8. Indicate registration with various Trade Organizations of your country or any other country:-

<b><u>Ser</u></b>	<b><u>Department Name</u></b>	<b><u>Date of Registration</u></b>	<b><u>Validity</u></b>
a.			
b.			
c.			

**Note:** Firm is required to be registered with respective country's Chambers of Commerce and Industries, Taxation Department etc, prior to applying for registration. Attach a valid copy of these documents with this form.

9. Name, addresses of offices / branches in other countries (or attach a list separately): -

- a. \_\_\_\_\_  
 b. \_\_\_\_\_  
 c. \_\_\_\_\_

10. Indicate partnership with any other firm as JV, consortium or association etc:

<u>Ser</u>	<u>Name of Firms</u>	<u>Nature of Partnership</u>
a.		
b.		
c.		

11. **Firm's Bank Accounts in Pakistan.** Indicate in 'Remarks' whether account is in local or foreign currency)

<u>Ser</u>	<u>Bank</u>	<u>Branch</u>	<u>Account No</u>	<u>Remarks</u>
a.				
b.				
c.				

12. Indicate registration being applied with the type of organization (please indicate by ✓):

<u>Ser</u>	<u>Organization</u>	<u>Yes</u>	<u>No</u>	<u>Ser</u>	<u>Organization</u>	<u>Yes</u>	<u>No</u>
a.	DGDP			e.	POF		
b.	DGMP			f.	HIT		
c.	RD&E			g.	PAC		
d.	NRTC			h.	Karachi Shipyard		

13. Indicate the category of registration for which being applied (please indicate by ✓):

<u>Ser</u>	<u>Category</u>	<u>Yes</u>	<u>No</u>	<u>Ser</u>	<u>Category</u>	<u>Yes</u>	<u>No</u>
a.	Manufacturer			d.	Distributor		
b.	Stockist			e.	Dealer		
c.	Liaison office			f.			

14. Indicate the category of registration if other than above:

- a. \_\_\_\_\_  
 b. \_\_\_\_\_  
 c. \_\_\_\_\_

15. Detail of stores for which being registration/indexed (attach list if items are more):

- a. \_\_\_\_\_

- b. \_\_\_\_\_  
 c. \_\_\_\_\_

16. If applying as an Agent or a Distributor, mention Principals and their stores to be indexed:-

<u>Ser</u>	<u>Principals</u>	<u>Stores</u>
a.		
b.		
c.		

17. Are you already registered with any Pakistan's Government/Semi-Government organization including Defence Establishment? If so, please indicate: -

<u>Ser</u>	<u>Organization</u>	<u>Registration Number</u>	<u>Date of Registration</u>	<u>Date of Validity</u>	<u>Category</u>
a.					
b.					
c.					

18. Was your firm previously registered with any Government/Semi-Government organization including Defence Organizations in Pakistan as a foreign firm or under any other name and defaulted in any Defence contract? If so, please furnish details below:

- a. \_\_\_\_\_  
 b. \_\_\_\_\_  
 c. \_\_\_\_\_

19. Indicate the past performance of your firm with other Govt / semi-Govt / Civil Organizations of Pakistan (attach list if required): -

<u>Ser</u>	<u>Contract</u>	<u>Organization</u>	<u>Value</u>	<u>Completion Status</u>	<u>Remarks</u>
a.					
b.					
c.					

**Note:** In case of pending contracts, mentions reasons in the 'Remarks' column.

20. Is there any case against the firm in the court of law and any other \_\_\_\_\_  
 \_\_\_\_\_

21. Has your firm ever been blacklisted / debarred by any of the Defence Establishment or Government / Semi-Government entities? If yes, please indicate the type of legal / administrative action taken against the firm and duration of such action: -

- a. \_\_\_\_\_  
 b. \_\_\_\_\_  
 c. \_\_\_\_\_

22. Indicate past performance of your firm with other Govt, semi-Govt, Civil Organizations, if applicable (attach list if required): -

<u>Ser</u>	<u>Contract</u>	<u>Organization</u>	<u>Contract Value</u>	<u>Completed / Not Completed</u>	<u>Remarks</u>
a.					
b.					

**Note.** State reasons of non-Completion in the 'Remarks' column.

23. Provide details of your firm doing business related to Defence Hardware/Equipment to India / Israel (if any): \_\_\_\_\_

24. Mention details of your authorized firms in Pakistan and their category i.e. dealers, repair / maintenance centres, distributors, agents, stockists etc or any present/previous Liaison Office in Pakistan:

<u>Ser</u>	<u>Firm`s Name</u>	<u>Category of Firm</u>	<u>Owner</u>	<u>Validity of Agency Agreement</u>
a.				
b.				
c.				

25. Indicate whether the firm intends to hire / associate a Security Company for security of its projects / employees within Pakistan (if yes, attach copy of the SECP's registration of the Security Company): \_\_\_\_\_

26. Foreign consultants / nationals hired / employed by the firm, in any form or manner:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**PART – II**

**FOR LIAISON OFFICE OF FOREIGN FIRMS ONLY**

27. Fill in the following details, if the firm is applying to register a Liaison Office in Pakistan for the currency of the contract signed with the organizations of the MoDP: -

- a. Principal of the Liaison Office: \_\_\_\_\_
- b. Office address in Pakistan: \_\_\_\_\_  
\_\_\_\_\_
- c. Contract Number: \_\_\_\_\_
- d. Organization with which the contract has been signed: \_\_\_\_\_
- e. Duration for which the Liaison Office is being established: \_\_\_\_\_

28. **Firm's Management Record.** Management being employed in the Liaison Office in Pakistan both national and foreign nationals. (Attach a list, if required):

<b><u>Ser</u></b>	<b><u>Name</u></b>	<b><u>Father's name</u></b>	<b><u>Designation</u></b>	<b><u>Passport / CNIC Number</u></b>	<b><u>Remarks</u></b>
a.			CEO /Signatory etc		
b.					
c.					
d.					
e.					
f.					
g.					

**Note:** Copy of the passport of the foreign nationals will be required.

29. Is there any sister concern firm (whether registered or not)? If yes, then provide details: -

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**PART III**  
**CHALAN FEE**

30. Certified that I have deposited an amount of \_\_\_\_\_ [in words and figures] in Govt treasury under Major Head C02501-20 Main Head-12 sub head-A, Miscellaneous Code Head 1/845/30 and a copy of the Chalan number \_\_\_\_\_ dated \_\_\_\_\_ is attached.

**PART - IV**  
**UNDERTAKING**

31. I certify than none of my near relatives (father, mother, brother, sister, uncle, son, daughter or any other near relative with whom I would not like to compete in the open market for Pakistan) has registered any firm dealing in the same or similar type of stores / items. In case any such person attempts to do so, I undertake to inform Directorate General Defence Purchase, Ministry of Defence, Pakistan of this fact without any loss of time.

32. I certify that the information given in this proforma is correct to the best of my knowledge. I understand that in case it is found at any stage that information is incorrect or contrary to the facts/ information given in the Application Form, the authorities concerned will cancel the Registration of the firm and the firm will be blacklisted and cross-debarred for upto ten years to do any business with the Defence Establishment and Government Agencies in Pakistan. I also undertake and accept that any disciplinary action taken against the firm or its management will not be challenged in any Court of Law.

33. I understand that I am bound to intimate the DGDP about any change that occurs later.

\_\_\_\_\_

(Signature of the Applicant)

Place: \_\_\_\_\_

Name: \_\_\_\_\_

(in block letters)

Designation: \_\_\_\_\_

Office Stamp:

Date: \_\_\_\_\_

**COUNTERSIGNED**

(From the Embassy / Consulate General / High Commission of Pakistan)

Name (in block) \_\_\_\_\_

Name (in block) \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Passport No / NIC \_\_\_\_\_

Passport No / NIC \_\_\_\_\_

Country: \_\_\_\_\_

Country: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_